Welcome!

Thank you for your continued support and interest in recruiting at the University of Central Florida.

As we get ready for the start of the Fall 2022 semester, 8/22 – 12/2, the University of Central Florida (UCF) Career Services team is pleased to share our recruitment opportunities with you, our employer partner.

IN THIS ISSUE
Meet the Career Services Team
On-Campus and Virtual Recruiting Guidelines
Recruiting Calendar
Career Readiness Month, September 1 – 30+
Hiring Hour+
Ask Me Anything, CS Open Hours+
Fall 2022 Virtual Career Expo, September 29
Fall 2022 Rosen Career Fair, October 26 & 27
Fall 2022 Virtual Education Career Fair, November 18
Employer Sponsorship Opportunities
Recruit using Handshake & Tips for Hosting Virtual Events+

+Denotes free opportunities for engagement
Meet the Employer Relations Team

SHIRLEY HABERJAN | Assistant Director | Shirley.Haberjan@ucf.edu | College of Business | College of Arts and Humanities | College of Health Professions and Sciences | College of Medicine | Handshake: Employer/Jobs/Interviews | Career Readiness Program | Sponsorships | Hiring Hours

ERICA HUTTON | Coordinator | 407-823-1368 | Erica.Hutton@ucf.edu | Events & Recruiting Support

VEENA GARIB | Associate Director | Veena.Garib@ucf.edu

HEATHER PFINGSTON | Assistant Director | 407-903-8077 | heather.pfingston@ucf.edu | Rosen College | Rosen Career Fair | UCF Downtown Campus

Email csrecruit@ucf.edu for questions related to:
• College of Sciences
• Engineering and Computer Science
• Optics and Photonics
• College of Nursing
• College of Community Innovation and Education
How to request your event via Handshake

- Login and click on **Events**
- Click on **Request Event** - Fill out each page of the form. Click **Request Event**
- When your event has been reviewed and approved, you will receive an automated confirmation email from Handshake.

Fall Recruiting Guidelines

- Create and manage your own **VIRTUAL** company hosted event(s) in Handshake
- Insert RSVP link for students to register
- Inform Career Services, csrecruit@ucf.edu, we will market the event to students
  - This service is typically provided 1x per semester
Recruiting Calendar

**AUGUST**
- 1 – Ask Me Anything, CS Open Hours
- 22 – First Day of Classes for Fall Semester

**SEPTEMBER**
- 1 - 30 – Career Readiness Month
- 5 – Labor Day, UCF Closed
- 12 – Ask Me Anything, CS Open Hours
- 27 – Experiential Learning Internship Fair, Virtual*
- 28 – Experiential Learning Internship Fair, In Person*
- 29 – Fall 2022 Virtual Career Expo*

**OCTOBER**
- 3 – Ask Me Anything, CS Open Hours
- 26 – Rosen Career Fair, In Person*
- 27 – Rosen Career Fair, Virtual*

**NOVEMBER**
- 7 – Ask Me Anything, CS Open Hours
- 11 – Veteran’s Day (UCF Closed)
- 18 – Fall 2022 Virtual Education Career Fair*
- 23 – 25 Thanksgiving (UCF Closed)

**DECEMBER**
- 2 – Last Day of Class
- 5 – Ask Me Anything, CS Open Hours
- 5 – 11 – Final Exam Week
- 16 & 17 – Commencement

*Registration fee required. As of July 25, 22. Dates are subject to change.
Help Students Get Career Ready!

VOLUNTEER to prepare UCF students with resume critiques and mock interviews during 

Career Readiness Month, September 1 – September 30. All industries are welcome.

Excellent BRANDING opportunity! No cost to participate! For additional information contact Heather Pfingston at Heather.Pfingston@ucf.edu.

Resume Critiques

- Monday, Sept. 19, 10AM - 2PM. VIRTUAL. Learn more.
- Monday, Sept. 26, 10AM - 1PM. VIRTUAL. Learn more.

Mock Interviews

- Thursday, Sept. 22, 11AM - 2PM. VIRTUAL. Learn more.
- Friday, Sept. 23, 11AM - 3PM. VIRTUAL. Learn more.

Sponsorship opportunities are available. Expand your brand by donating student giveaways!
Hiring Hour allows employers to engage with students and discuss current opportunities while providing a high-level overview of their company. To express interest in being a facilitator, complete this form by August 12.

- Careers in Finance, 9/22, 3PM
- Careers in Marketing, 9/23, 2PM
- Careers in Computer Science, 10/18, 3PM
- Careers in Engineering, 10/26, 3PM
- Careers in Education, 11/3, 3PM
- Careers in Hospitality, 11/10, 12PM
- Careers in Healthcare and Science, 11/16, 11AM
- Careers in Entertainment, 11/17, 12PM
“UCF is BIG! You need the right mix of strategies to be successful with your recruitment efforts.”

• Are you looking to recruit UCF talent?
• Do you use Handshake to post jobs/internships, and/or events?
• Do you need assistance creating awareness about your organization?
• Do you want to engage with UCF Career Services?

If you answered YES to any of the above, you are invited to attend “Ask Me Anything with Career Services.” We will provide tips that work for recruiting at UCF, including tips on using Handshake!

When: First Monday of the month (8/1, 9/12, 10/3, 11/5, 12/7)
Time: 3PM - 4PM EST
Where: Virtual via Zoom. Register
The Career Expo gives students and alumni the chance to meet with employers virtually to discuss career opportunities, distribute resumes, network, and more! Representatives from corporations of all industries and sizes participate in the Career Expo each year.

**September 29, 2022, 10AM - 4PM**

**VIRTUAL VIA HANDSHAKE**

This one-day event is open to ALL majors, which is a great opportunity for employers recruiting students in the areas of marketing, sales, accounting, finance, management, and logistics, education, healthcare, medical, hospitality, manufacturing, distribution, real estate, insurance, social science, communication, engineering, computer science, IT, chemistry, physics, mathematics, biology, statistics, data science, and other STEM careers.

The fair usually attracts over 200 employers and over 1,500 students and alumni seeking full-time, professional positions. Questions about the Fall 2022 Virtual Career Expo may be directed to 407-823-2361 or csevents@ucf.edu. Learn more on [Handshake](http://www.handshake.com)!
UCF’s Rosen College of Hospitality Management will host its Fall 2022 Career Fairs during the following dates:

- **In-Person:** Wednesday, October 26 from 10AM - 2PM
- **Virtual:** Thursday, October 27 from 10AM - 2PM

If you are interested in an opportunity to connect with talented Knights studying Hospitality Management, Entertainment Management, Event Management, Restaurant and Food Service Management or Senior Living Management, please save the date!

For additional information contact Heather Pfingston, Heather.Pfingston@ucf.edu.
Fall 2022 **Virtual** Education Career Fair will be held via Handshake, Friday, November 18, 10AM – 1PM.

This event provides organizations looking to recruit educators with the opportunity to connect with candidates interested in the field of education.

For additional information contact Erica Hutton, Erica.Hutton@ucf.edu.

*Fall 2022 Virtual Education Career Fair*
# of Approved Jobs & Internships in Spring & Summer 2022

66,869
Sponsorship includes elevating your jobs and events, detailed data analytics, personalized student messages, concierge support at events, plus enhanced brand awareness through Handshake, social media, digital, and print.

Learn more about the **Employer Sponsorship Levels** with Career Services by scheduling your consultation with **Shirley Haberjan**, Shirley.Haberjan@ucf.edu.

- **Advanced recruiting efforts.** Increase student career readiness and connection to your brand.
- **Branded efforts** to engage with students through personalization and event follow-up. Present to campus partners.
- **Performance metrics.** See how your brand resonates at UCF. Measure campaign open rates, company page, job views and applications.
- **Dedicated ongoing support,** training, and strategies to meet your recruitment needs.
Make the most out of your Handshake account by connecting with our students and alumni. Connect via phone, Google Meet, Teams, Zoom and/or other virtual platforms.

Using Handshake
Post part-time, full-time, internships, fellowships, volunteer, and co-op opportunities, schedule job interviews, and list your events.

Increase your visibility
Complete your employer profile by adding social media links, public contact information, and highlight values your employees love & share in your employer brand.
- Conduct virtual interviews
- Post a job that "allows remote workers" as students can search specifically for these positions.

Host Virtual Events
Virtual events are an impactful way for students to connect with the fabric of your brand: they give prospective employees the opportunity to ask live questions, see your offices, and interact with employees.

When planning your event:
- Set a goal, Find your host(s), and plan your promotion

Identify the type of virtual event you want to host
- Employee Panel
- AMA (Ask Me Anything)
- ERGs (Employee Resource Groups)
- Office Tour
Connect with Career Services

REACH OUT TO AN EMPLOYER RELATIONS LIAISON TO HELP YOU GENERATE A RECRUITING STRATEGY.

THANK YOU FOR YOUR CONTINUED EFFORTS IN SUPPORTING UCF STUDENTS!