



Grow with Google

HSI Career Readiness Program

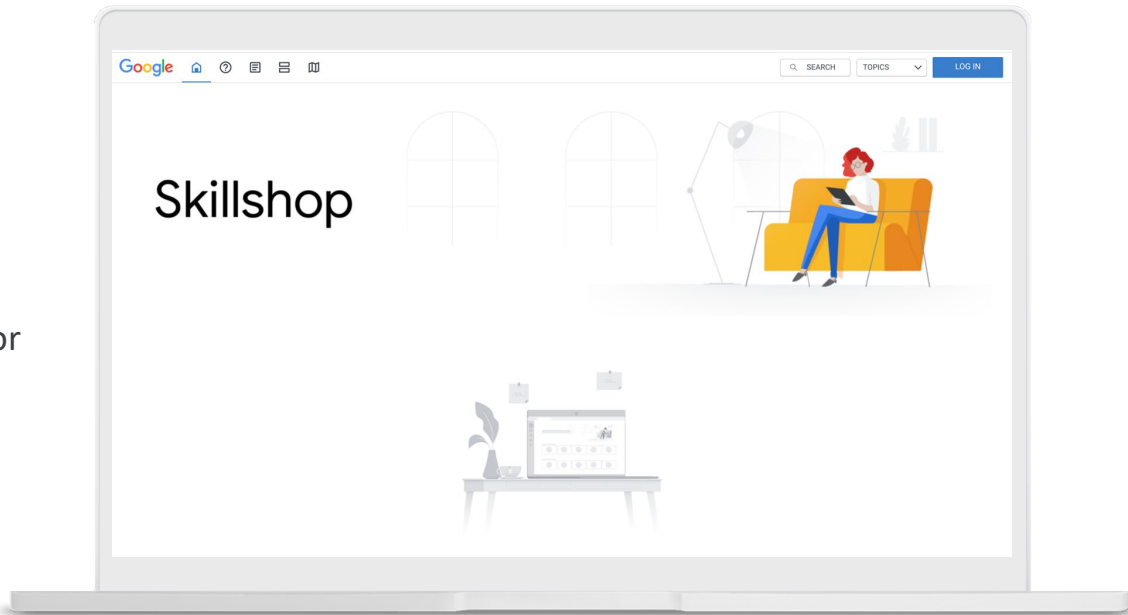
Getting started on enhancing digital skills programming

Skillshop

What is Skillshop?

Skillshop is a one-stop shop training center for everyone who uses Google professional tools and solutions.

Skillshop provides training and education through comprehensive courses to help you shine in your job, transform your business, or land your next big opportunity. The Grow with Google HSI Career Readiness Program will be on Skillshop and feature five unique learning paths for students to choose from.



Let's look at how to sign in

[Student One-Sheet] HSI Career Readiness Program - Please Make a Copy

Request edit access

Share

Get started with the Grow with Google HSI Career Readiness Program


The [Grow with Google HSI Career Readiness Program](#) is intended to help students, like you, develop the digital skills they need to find and secure internships and jobs that will help them build successful careers. Here's how to get started:

Set up your profile on Skillshop

1. Visit skillshop.withgoogle.com. On the upper right-hand corner, click **Sign In**.
 - a. If you've already created an account and you're having issues logging in, please clear your cache / browsing history for the last day. Then reload the page, and try logging in again.
2. Create a Skillshop account using your university email.
 - a. If you are unable to log in using your **university email**, please use your **personal Google account**.
 - i. Click [here](#) if you don't have a Google account and need to create one.
3. On the upper right-hand corner, click the icon with your first initial (ex. **1**). Then select **My profile** from the menu. Note, the circular icon in the upper right may appear differently if you have a profile picture in your Google account.
4. Click **Edit Profile** in the upper right.
 - a. Under "**Company**" add your school and class/club information - See your school administrator for instructions of what to list. (Example: **University of California Riverside BUS-201-Burnside**)
 - b. Add your school email under "**Company email**"
 - c. Add your country and timezone.
 - d. Scroll down and click **Save or Continue**
5. Once the page refreshes, go to **Edit Profile** again, then select **Connect your Google Account** and click **Agree & Continue**.
6. Review all your information and press **Save**.

Now, the most important step:

While you are logged in to Skillshop, [click this link](https://skillshop.withgoogle.com/s/2099c13f) (<https://skillshop.withgoogle.com/s/2099c13f>) to gain special access to the HSI Grow with Google Career Readiness Program. (**Not** the Grow with Google module.)

7. On the the navigation bar at the top of the page, click the  icon.
8. Scroll down to the **HSI Career Readiness Program**.
9. You're in and you are ready to get started on the HSI Career Readiness Program.

Grow with Google | Skillshop

[Click here to sign in directly into the HSI Career Readiness Program](#)

Sign into Skillshop

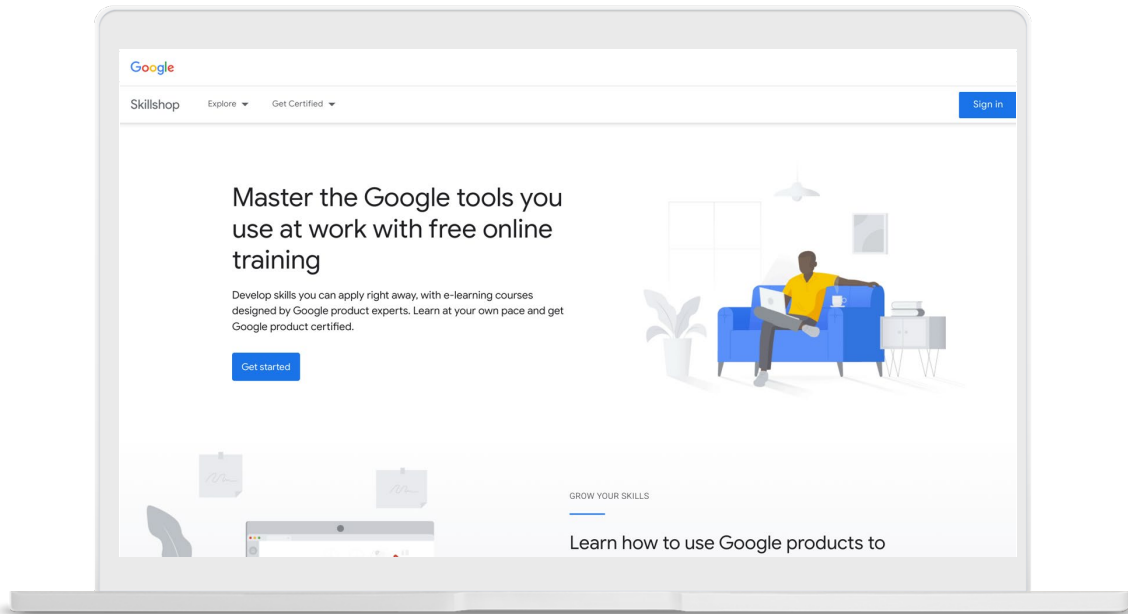
1

Visit

<https://skillshop.exceedlms.com/sl/2099c131>

2

Create your Skillshop account by signing in with your **university Google account and password** (profile set-up instruction on the [next slide](#))



How to set-up your profile

1

Use your university email address to sign in and create a Skillshop account. If you are unable to log in using your university email, use your personal Google account

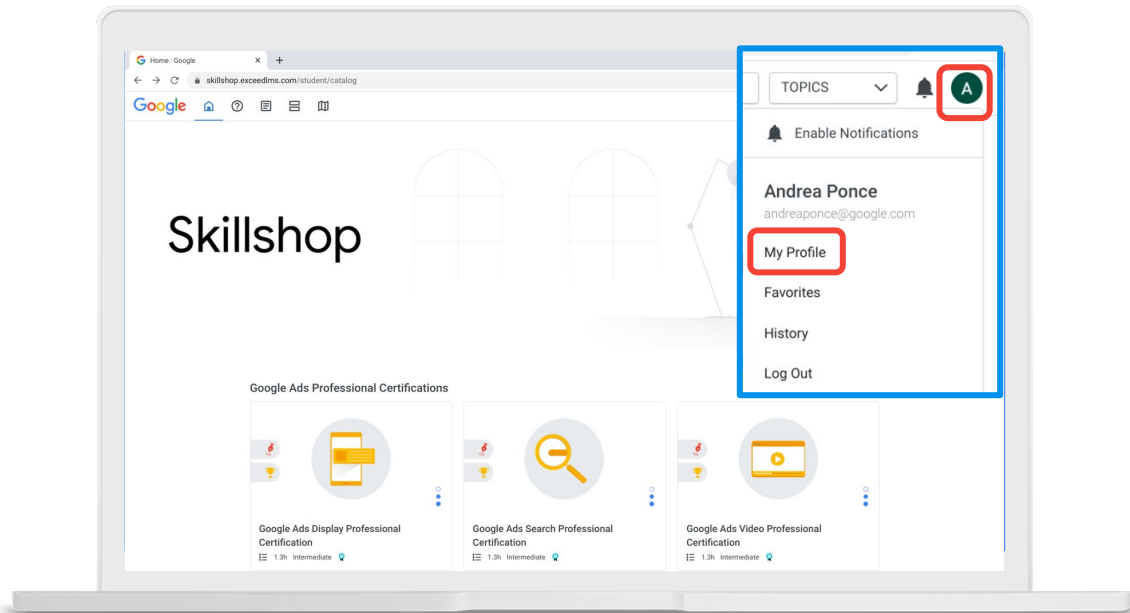
2

Once you have created an account, on the top right-hand side, click the letter of your first-name initial until a drop-down menu appears

3

Select **My Profile**.

Don't have a Google account? [Click here](#) to create one.



Update your profile

1

Select **Edit Profile**.

2

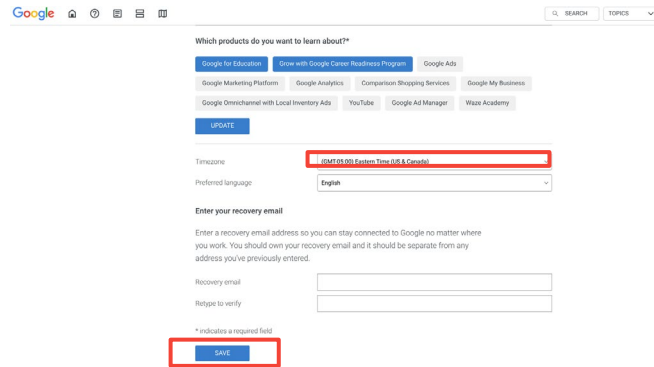
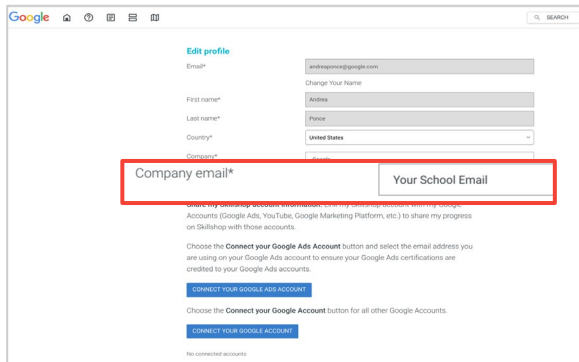
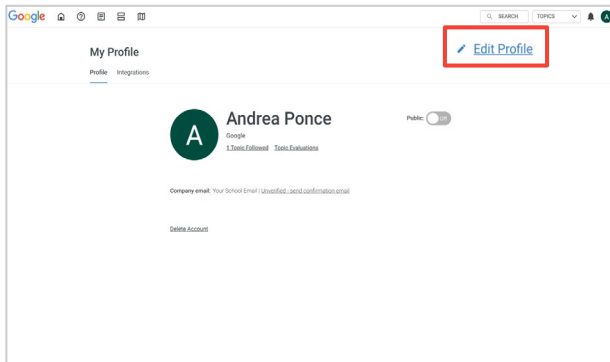
Under **Company Email**, enter your school email address.

3

Add your **Country** and **Timezone**

4

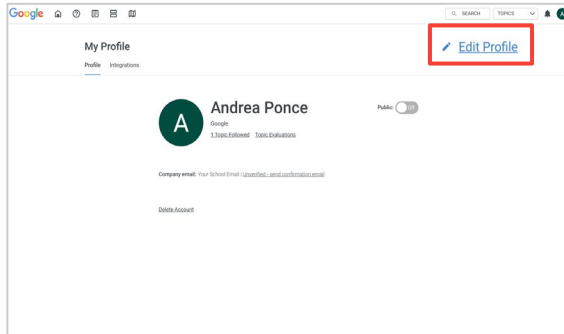
At the bottom of the page click **Save**



Update your profile continued

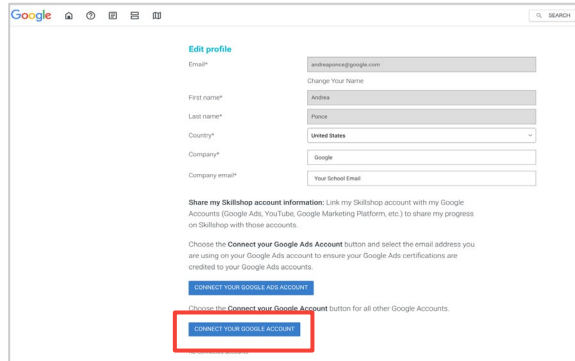
5

Refresh the page and
Edit Profile



6

Remember that you will need to
connect your Google account.

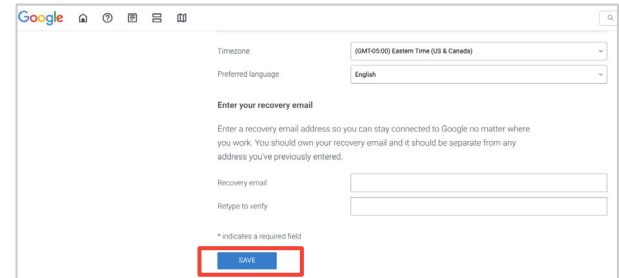
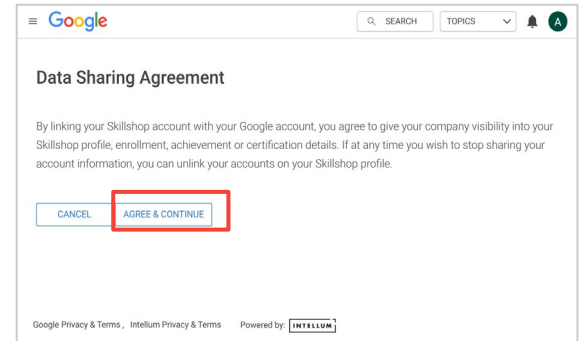


7

Click **Agree & Continue.**

8

Click **Save.**



Data sharing agreement

Linking your Skillshop account with your Google Ads account will give Google the ability to display your name, activity progress, enrollment information, valid exams, achievements, and certifications with the Google Ads manager accounts enabled for Google Partners. Other users who have access to that Google Ads manager account will also be able to see this data.

If at any time you wish to stop sharing account information, you can unlink your accounts on your Skillshop profile.

To learn more on Google's Privacy Notice visit google.com/privacy

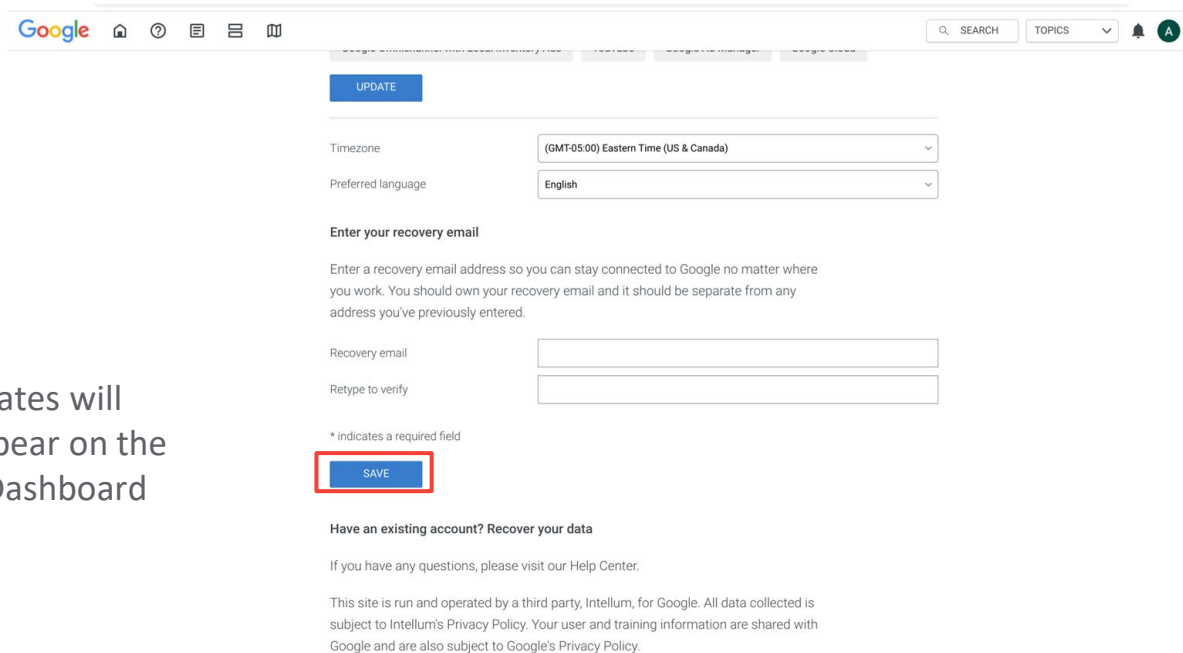
Note: This agreement allows Career Services staff to view your enrollment, progress, and completed lesson paths. Click agree in order to receive school credit, certification certificates, or UCF promotions associated with this program.

Save it

1

Make sure you always **save** any updates on your profile

*Remember that any updates will take up to 24 hours to appear on the Skillshop Administrative Dashboard



The screenshot shows the Google Account settings page. At the top, there's a navigation bar with the Google logo, home, help, and other icons. Below that, there's a search bar and a 'TOPICS' dropdown. The main content area has a blue 'UPDATE' button at the top. Below it, there are two dropdown menus: 'Timezone' set to '(GMT-05:00) Eastern Time (US & Canada)' and 'Preferred language' set to 'English'. Underneath, there's a section titled 'Enter your recovery email' with a text input field and a 'Retype to verify' field. A red box highlights the 'SAVE' button at the bottom of the form. Below the 'SAVE' button, there's a note: '* indicates a required field'. At the very bottom, there's a link to 'Have an existing account? Recover your data' and a paragraph of text about the site being run by Intellum for Google.

Google

SEARCH

TOPICS

UPDATE

Timezone (GMT-05:00) Eastern Time (US & Canada)

Preferred language English

Enter your recovery email

Enter a recovery email address so you can stay connected to Google no matter where you work. You should own your recovery email and it should be separate from any address you've previously entered.

Recovery email

Retype to verify

* indicates a required field

SAVE

Have an existing account? Recover your data

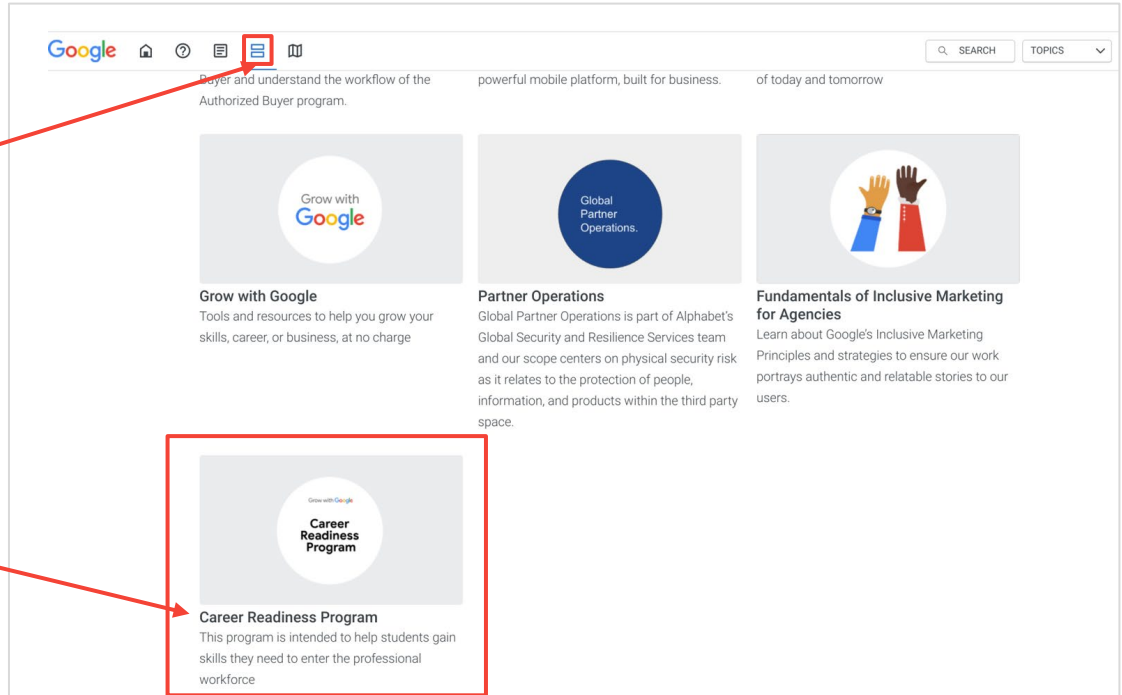
If you have any questions, please visit our Help Center.

This site is run and operated by a third party, Intellum, for Google. All data collected is subject to Intellum's Privacy Policy. Your user and training information are shared with Google and are also subject to Google's Privacy Policy.

Browse Skillshop

To find the Career Readiness Program, go to **Browse** (it's the top symbol that looks like an equal sign).

Click the **Grow with Google Career Readiness Program** icon to access all the courses in the HSI Career Readiness Program



Select your program on Skillshop

Select the **HSI Career Readiness Program** to view the five learning paths.

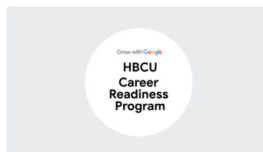
Select any pathway title (i.e. Build Your Digital Skills) to view the full scope of the course, including details for each lesson.

Note: make sure you're signed into your Skillshop account to access the Program.

< All Topics

Career Readiness Program

This program is intended to help students gain skills they need to enter the professional workforce



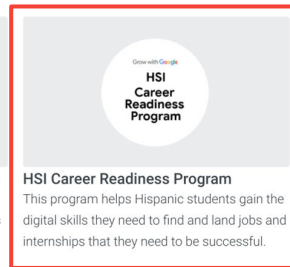
HBCU Career Readiness Program

This program helps HBCU students gain the digital skills they need to land jobs and internships.



Indigenous Career Readiness Program

This effort will help Indigenous students gain the digital skills they need to find and land jobs and internships that they need to be successful.



HSI Career Readiness Program

This program helps Hispanic students gain the digital skills they need to find and land jobs and internships that they need to be successful.

Filter

Duration

- ☐ Short (0-5 min)
- ☐ Medium (6-20 min)
- ☐ Long (20+ min)

Difficulty

- ☐ Beginner
- ☐ Intermediate
- ☐ Advanced

Awards

- ☐ Earn an Award

Live Events

- ☐ Find an Event

Build Your Digital Skills

Students explore a variety of Google digital tools and how they can be used to increase productivity in the workplace and in everyday life.

3.0 Beginner



Explore Career Paths

Students research different possible career paths to figure out which career might be right for them.

Beginner



Land a Great Job

Students use digital tools to search for a job, write a resume and cover letter, and stand out in interviews, all while conveying their personal brand.

Beginner



See it in action

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Thank You