



UCF

## How do I find a Part-time or Full-time Job?

Login to your Handshake account to search for jobs

- Sign into *Handshake* at
  - ➔ [ucf.joinhandshake.com](https://ucf.joinhandshake.com)
- Click on the blue **University of Central Florida** button
- Sign in with your **NID** and **password**
- Fill out your profile questions, then sign the **Terms and Conditions** survey.
  - ➔ Locate surveys under **Career Center**
- Click on *Jobs* in the top left corner to start your searching



### On-Campus Employment

- Handshake has both on-campus and off-campus jobs. In addition to Handshake, try reaching out to on-campus departments and checking their social media accounts for opportunities.

## How do I find a Federal Work Study Job?

**Workday** can help you find a job that fits your schedule and is just minutes from your classes.

- Review the Federal Work Study requirements and access the link to **Workday** on Financial Aid's website
  - ➔ <https://www.ucf.edu/financial-aid/types/federal-work-study/>
- Search for available FWS Jobs on **Workday**
  - ➔ <https://workday.ucf.edu/>
- *You must be eligible for Federal Work Study financial aid funds in order to apply to these postings!*

For **Handshake**, contact Career Services

407-823-2361 | [career.ucf.edu](https://career.ucf.edu) | [career@ucf.edu](mailto:career@ucf.edu)

For **Workday**, contact Financial Aid

844-376-9160 | [ucf.edu/financial-aid](https://ucf.edu/financial-aid) | [finaid@ucf.edu](mailto:finaid@ucf.edu)

For **F-1 Visa**, contact Global

407-823-2337 | [global.ucf.edu](https://global.ucf.edu) | [ucfglobal@ucf.edu](mailto:ucfglobal@ucf.edu)

## How do I find a job as an International Student?

Employment options for students with an F-1 Visa

### On-Campus Employment

- International students can work on-campus up to 20 hours per week during the fall and spring semester, and greater than 20 hours during the summer and winter break.

### Curricular Practical Training (CPT)

- International students who meet eligibility requirements can apply for CPT authorization to do an off-campus internship that is directly related to their major.

### Optional Practical Training (OPT)

- OPT is a year of employment authorization after graduation for international student to gain experience directly related to their major

### STEM Extension of OPT

- Students with a STEM major, currently on OPT who meet certain additional requirements can apply for an extra 2 years of work authorization.